



**ALTMORE INFANT SCHOOL
& CHILDREN'S CENTRE**

Altmore Infant School & Children's Centre



Welcome

- School address: Altmore Avenue
East Ham
London
E6 2BX
- Telephone number: 020 8472 3555
- E-mail: info@altmore.newham.sch.uk
- Website: www.altmore.newham.sch.uk
- Executive Headteacher: Mrs Sarah Rowlands
- Head of School: Ms Carolyn Marles
- Chair of Governors: Mr Muhammed Mashud
- AHT - EYFS & Children's Centre Leader: Mrs Karen Higgins
- AHT - Year 1 Leader: Mrs Lynn Walton
- AHT - Year 2 Leader: Miss Kelly Grove
- Premises Manager: Mr David Graves
- Office & Finance Manager: Mrs Radhika Balraj
- School attendance officer: Ms Jo Doublal
- LA address: Children & Young People's Services
London Borough of Newham
1000 Dockside Road
Royal Docks
London
E16 2QU
- Telephone number: 020 8430 2000

Altmore Infant School & Children's Centre



Aims and Ethos

At Altmore we aim:

- to provide a happy, secure, well organised and stimulating environment where all children and staff can work and learn together in an atmosphere of mutual trust and respect and where children can learn to be tolerant, courteous and considerate to others
- to provide an education of exceptional quality which promotes the highest possible standards of learning for every child
- to provide a broad and balanced curriculum to help and guide each child develop his/her full potential through a range of skills, knowledge and practical play activities
- to promote and encourage children's independence and confidence
- to recognise the individuality of each child and cater for individual needs
- to provide equal educational opportunities and experiences to all children regardless of disability, race, religion or gender
- to teach and foster the development of good working habits, an enquiring mind and self discipline and to encourage the children to take pride in their work, themselves and the school
- to enrich the lives of our children through fostering respect and understanding of the many cultures represented in our school
- to encourage children to believe in themselves and to participate and support each other as active members of our community
- to foster a caring environment where all children learn to respect the school's property and that of others

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Altmore Infant School is:

- a very large, successful, well-resourced and popular school that is often oversubscribed
- it was originally built in the 1930's and has been expanded over a number of years, to include a Children's Centre, provision for Pre-School Nursery children and increased numbers of children in Early Years and Key Stage 1
- maintained to a **very** high standard
- we take pride in providing such a well-kept and stimulating environment both inside the building and outside in the playgrounds and gardens in which our children can develop fully and learn to be responsible and independent young people
- our local community is rich and varied in cultural and religious backgrounds and the celebration of our many cultures and languages spoken at school is a key and valued activity

School organisation:

- Our school day is as follows:

Nursery	Monday to Friday	8.45 a.m. – 11.45 a.m.	12.30 p.m. - 3.30 p.m.
Reception, Year 1 and Year 2	Monday to Friday	8.50 a.m. - 3.30 pm	

- all children must be collected on time by an adult

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Working in Partnership with our community:

- Altmore and Lathom schools work as a hard Federation with a single Governing Body and Leadership team
- children at both schools are grouped according to their age and at Altmore we have Pre-school provision in our Children's Centre, Nursery provision for two year olds, Nursery provision for three year olds, Reception and Key Stage 1: Year 1 and Year 2 children in school
- the school has 150 children in each year group and 150 part time children in our Nursery provision
- most children continue with their Key Stage 2 education in Lathom Junior School which is very close by in Lathom Road
- we follow Newham's recommended Pupil/Teacher ratio of 1:30, fortunately each class also has a Teaching Assistant
- we have a number of EAL staff who support children who are learning English and 1:1 Support staff who work with our children with SEND
- year groups meet weekly to plan as a team across the whole year group
- the Senior Leadership Team consists of the Executive Headteacher, Head of School and Assistant Headteachers
- parents are kept informed by regular updates on our Seesaw app, by attending virtual/in-person parents evenings, virtual/in-person workshop sessions, newsletters, parent notice boards and updates on our school website
- parents are actively encouraged and given guidance as to how they can help and support their children's learning both in school and through activities that can be carried out at home

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Working in Partnership continued...

- we monitor children's attendance and punctuality *very* carefully, as well as all other aspects of children's welfare
- children **must** attend every day unless they are sick and must be **brought to** and **collected from** school by an adult
- we **do not** authorise any leave or family holidays during term time, parents who choose to ignore this rule run the risk of losing their child's school place
- children **must stay at home** if anyone in their family has COVID-19 symptoms, or if anyone is waiting for a COVID-19 test result; children **must return** to school if the COVID-19 test result is **negative**
- at lunchtime children have a hot school lunch or packed lunches
- all families **must** make an online application for a *free school meal* and submit it to the LA: [https://newham-self.achieveservice.com/service/Application for Free School Meals](https://newham-self.achieveservice.com/service/Application%20for%20Free%20School%20Meals)
- children need to be sensibly dressed at all times, please make sure that they are wearing suitable 'kit' for P.E., that their clothes are clearly labelled and that their shoes fit
- our school uniform (if you choose to wear it) can be bought at: Fashion Stop, East Ham High Street and Ian Howard, Barking Road
- children are not allowed to wear jewellery, only small stud-earrings
- children who have asthma need to fill in an **asthma form**; children who have any allergies need to fill in an **allergies form**; children who have any medical needs need to fill in a medication form
- children must **never** bring medicines into school
- our school has a charging policy where each term we ask for a voluntary contribution to our school fund
- we have a complaints procedure which is available on our website, or in 'hard' copy from the front office, if you have any queries please speak to a member of staff who will do their best to help and resolve any situation

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About our staff

- our staff are all highly trained and have a wide range of teaching experience and interests
- we are all friendly, enthusiastic, supportive and keen to teach your children in a variety of styles
- we keep ourselves updated with current issues and initiatives and regularly attend training
- we are keen to ensure that your children have creative, meaningful, stimulating and positive learning and play experiences
- we ensure that we provide a secure environment where children feel confident, valued and respected at all times and are kind to their friends and peers